

Regional Director of Health Services shall declare new PHM areas only when cadre approvals are received. If a limited cadre approval is received for new PHM areas for the district, CCP (district / province) and MOMCH should assist the RDHS to develop a priority area list.

5. Functioning of a new PHM area

RDHS shall decide when to start functioning of new PHM areas depending on the availability of PHMM.

When a new PHM area is established and started functioning, immediately inform the Monitoring and Evaluation Unit, Family Health Bureau to include it in the e-RHMIS in a letter signed by the RDHS.

6. Essential activities in a newly established area

Once a new PHM area is declared, both the new area and the former area where it was a part before should be considered as “newly established” areas in terms of service provision. Following activities need to be done in both areas.

- Population survey and needs assessment
- Area map needs to be developed
- Obtain and complete new documents / returns and registers
- Identify and provide commodities for service provision and inventory items
- Review and revise service provision points – clinics, field weighing posts, new schedules, mother support groups
- Identify an office space in the new area (preferably in a central location) and communicate it to the public

7. MOH and supervisory officers should follow up the newly carved out PHM areas for the improvement of service delivery

- Review the progress of activities in new area
- Availability of infra-structure to field officers to provide services
- Increased supervisions until the services are established.